



Building Permit # \_\_\_\_\_

Code in Effect 2004 FBC

**BUILDING DIVISION  
CITY OF WINTER PARK, FLORIDA  
[www.cityofwinterpark.org](http://www.cityofwinterpark.org) (407)599-3237  
**BUILDING/SITE PERMIT APPLICATION****

Number of copies of plans _____	
Routed To	Returned
Fire	
Engr./Util.	
Stormwater	
Lakes	
Police	
Parks	
Planning	
Town Designer	
CRA	
Electric LP/AL/JC	

Tax ID # \_\_\_\_\_

Date Received \_\_\_\_\_ Job Address \_\_\_\_\_

Legal Description \_\_\_\_\_

Owner \_\_\_\_\_ Telephone # \_\_\_\_\_

Owner's Address \_\_\_\_\_

Fee Simple Titleholder's name (if other than owner) \_\_\_\_\_

Fee Simple Titleholder's Address \_\_\_\_\_

Contractor \_\_\_\_\_ Contact person: \_\_\_\_\_

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Address \_\_\_\_\_

Comp. Card # \_\_\_\_\_ St.Reg/Cert.# \_\_\_\_\_ Expires \_\_\_\_\_

Architect/Engineer \_\_\_\_\_ Telephone# \_\_\_\_\_ Fax # \_\_\_\_\_

Architect/Engineer Address \_\_\_\_\_ Contact Person: \_\_\_\_\_

Mortgage Lender's Name \_\_\_\_\_ FLOOD ZONE? \_\_\_\_\_

Mortgage Lender's Address \_\_\_\_\_ BASE FLOOD ELEVATION (BFE) \_\_\_\_\_

Bonding Company \_\_\_\_\_ Address \_\_\_\_\_ VALUE OF STRUCTURE \$ \_\_\_\_\_

Type of work: ( ) New Building ( ) Addition ( ) Interior Alteration ( ) New Roof ( ) Re-Roof ( ) Fence/Wall  
( ) Driveway ( ) Repair/ Rehab ( ) Demolition ( ) Partial or Interior Demolition ( ) Fire Alarm ( ) Fire Suppression  
( ) Fire Sprinkler ( ) Swimming Pool ( ) Pool Enclosure ( ) Sign ( ) Boathouse/Dock ( ) Other \_\_\_\_\_

Describe scope of work: \_\_\_\_\_

Type of construction: ( ) Masonry ( ) Wood-Frame ( ) Reinforced Concrete ( ) Tilt Up Other \_\_\_\_\_

No. of Dwelling Units \_\_\_\_\_ No. of Stories \_\_\_\_\_ Building Height \_\_\_\_\_ Parking Spaces \_\_\_\_\_

Gross Sq.Ft. \_\_\_\_\_ Net Living Area \_\_\_\_\_ Garage/Patio Area \_\_\_\_\_

Zoning \_\_\_\_\_ Type of Use \_\_\_\_\_ Name of Occupant \_\_\_\_\_

- Plans Submitted: ( ) 4 sets of plans and survey for New Residential or Residential Addition  
 ( ) 6 sets with architect or engineer's seal for new commercial building or major alteration + 2 sets of site, landscape or irrigation  
 ( ) 3 sets of Landscape plans  
 ( ) 4 sets for Minor Commercial / 3 for Residential Interior Alterations

Valuation \$ \_\_\_\_\_ Application Approved by: \_\_\_\_\_

**Please Complete Both Sides**

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, GAS LINES, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, AIR CONDITIONERS, FENCES, ROOFS, AWNINGS, ETC.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

Signature \_\_\_\_\_  
 Owner or Agent of Owner  
 (including contractor)

Signature \_\_\_\_\_  
 Contractor

\_\_\_\_\_  
 Also, Print Name

\_\_\_\_\_  
 Also, Print Name

Date \_\_\_\_\_

Date \_\_\_\_\_

Notary \_\_\_\_\_

Notary \_\_\_\_\_

Known Personally/I.D. Shown \_\_\_\_\_  
 \_\_\_\_\_

Known Personally/I.D. Shown

**Pursuant to Florida State Statute 713.135 (7) All Signatures must be notarized**

**Office Use Only**

Plan Review Fee \$ \_\_\_\_\_ Permit Fee \$ \_\_\_\_\_ Affordable Housing Fee \$ \_\_\_\_\_

Parks Impact fee \$ \_\_\_\_\_ Bldg. Code Fee \$ \_\_\_\_\_ School Impact Fee \$ \_\_\_\_\_

Insp. Training Fee \$ \_\_\_\_\_ Fire Review Fee \$ \_\_\_\_\_ Fire Inspector Training Fee \$ \_\_\_\_\_

Fire Inspection Fee \$ \_\_\_\_\_ Driveway Permit Fee \$ \_\_\_\_\_

Other \$ \_\_\_\_\_ TOTAL \$ \_\_\_\_\_